Civics Assessment: UTIPS Access 2015-2016

Overview

The American Civics Education Initiative, S.B. 60, was passed in the Utah legislative session of 2015. Information about this initiative can be found at: http://www.uen.org/american-civics-education/.

 A sample Civics Assessment is available to teachers through the UTIPS Core system (www.utips.org). Teachers must have a UTIPS Core account and students must be members of the teacher's class before teachers will see the assessment and students can take it. For assistance in using the UTIPS Core system, please contact your district or school UTIPS Core trainer or the UTIPS Core helpdesk (help@utips.org).

Enrollment Codes

The table below provides the enrollment code necessary to access the test. Educators may join the group for testing, using the enrollment code.

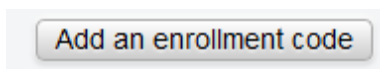| Sharing Group	Enrollment Code
2015-2016 Civics Assessment	cost25

Joining the Appropriate Statewide Organization

If an educator already has a UTIPS Core account:
- Log in
- Select "Settings" from the "Navigation – Configuration" pane

- Select "Add an enrollment code"

- Enter the enrollment code "cost25" and select "Apply enrollment code." The teacher must then log out of UTIPS Core, and log back in.

Enter an enrollment code:

cost25

Apply enrollment code   Cancel

If an educator does not have a UTIPS Core account:
- Go to http://utips.org
- Click on "Create a new account"

Forgot your password?
Create a new account

- Enter the appropriate enrollment code and select "Continue."

If you have an enrollment code, enter it below.

Enrollment code: [enter it here]
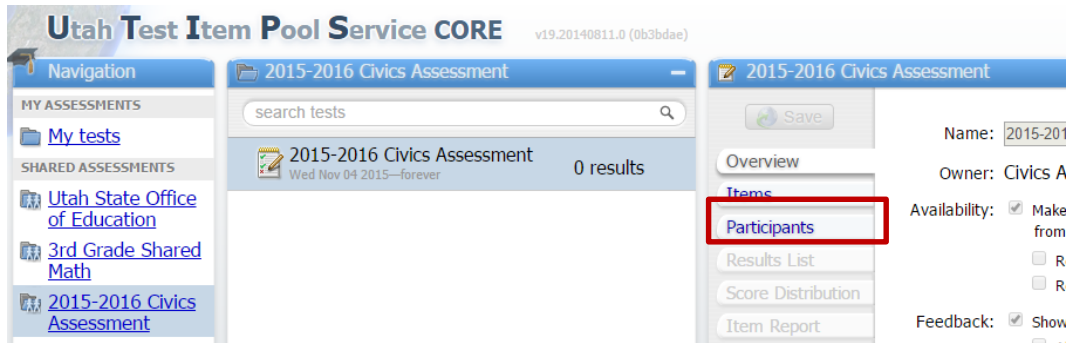
I don't have one   Continue

- Follow the "if an educator already has a UTIPS Core account" steps if additional enrollment codes will be used to add the teacher to their local school/district.
- Contact your district or school UTIPS Core trainer, or the UTIPS Core helpdesk (help@utips.org) to receive an additional enrollment code for your Utah public school. Note: Accounts which are not affiliated with a UTIPS public school within four months of creation may be deleted.

Accessing Tests

Once the appropriate enrollment code has been applied, a "Shared Assessments" menu will be added to the Navigation pane within your UTIPS Core account.

Utah Test Item

Navigation

MY ASSESSMENTS

📁 My tests

SHARED ASSESSMENTS

📖 2015-2016 Civics Assessment

📖 Civics

CONFIGURATION

🔧 Settings
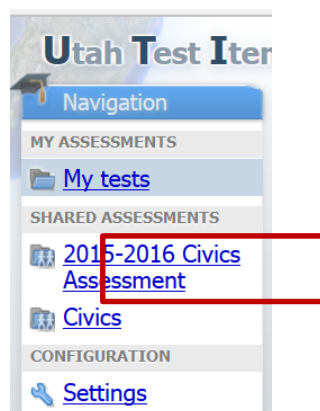
- Select the appropriate test and assign students as participants.

Note: Students must first be added to your "Organizations" before they can be assigned to any UTIPS Core test. For assistance in using UTIPS Core, please contact your district or school UTIPS Core trainer or the UTIPS Core helpdesk (help@utips.org).

Test Administration, Scoring and Reporting
Students interact with these tests in the same manner they interact with other UTIPS Core assessments. Teachers access student results in the same manner they access other UTIPS Core assessment results.

Student Data Management
UTIPS Core is not a long-term student data system. Student results are purged each year and class changes during the year (e.g., semester courses) may impact an educator's ability to view results appropriately (e.g., groups, filters). Educators may export UTIPS Core results.

- Select the assessment, select "Results List" and "Export."
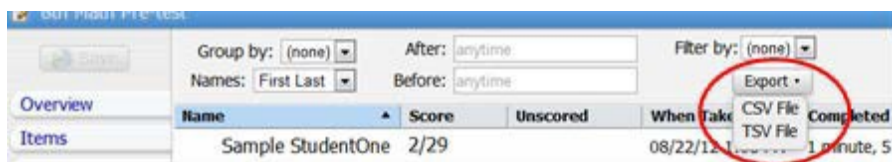
Questions and Support
Questions concerning the test's purpose or content should be directed to Dom Blanc dom.blanc@schools.utah.gov. For assistance in using the UTIPS Core system, please contact your   district or school UTIPS Core trainer or the UTIPS Core helpdesk (help@utips.org).